

2023-2024 Studio Policies

Hanover Piano

Tuition

Tuition for the School year covers the following:

- 34 lessons during the school year (September 1st to May 31st)
- 4 group classes scheduled through the year. Usually taking place on a Saturday Morning.
- Access to local competitions and festivals.
- Time the instructor spends spent judging, monitoring and attending competitions, festivals and recitals.
- Two studio recitals.
- 2 in studio recordings and video edition for your personal use.
- Use of studio library
- Music and activities print outs.
- Piano maintenance.
- Use of Duet Partner platform for communication, scheduling, and resource library.

Not included in the tuitions

- Books.
- Event fees.

Tuition Rates.

Tuition is calculated for the entire school year and divided in nine monthly payments thorough the school year for your convenience, September to May. These monthly payments are fixed and do not reflect the number of lessons taught during the month.

Lesson Duration	Monthly Payment	23-24 Tuition Total
45 minutes	\$227	\$2,040
60 minutes	\$302	\$2,720
75 minutes	\$378	\$3,400

Summer lessons. Upon request June 1st to August 31st.

Lesson Duration	Fee
45 minutes	\$60
60 minutes	\$80
75 minutes	\$100

Enrolling after September 1st.

Students who enroll after the beginning of the school year, will make an initial prorated payment based on the remainder lessons of the year. This first payment must be received to secure a regular lesson time. All subsequent tuition payments follow the regular payment schedule.

Payment Schedule

- Payments are due on the 1st of every month, September to June.
- Payment reminders will be sent on an email at the beginning of the month via email and text.
- Accepted forms of payment are:
 - Venmo – no fee app. Please make your payment on private mode to @lorenabrougner
 - PayPal – free app. Please use my email: lorenabrougner@gmail.com.
 - Zelle – bank to bank transfer - : Using my email above.
 - Check: Please make the checks payable to Lorena Gonzalez Brougner and bring to the first lesson of the month
 - Cash. Please bring to the first lesson of the month
- Payments after the 10th will automatically be charged a \$20 late payment fee.
- Unless the lessons are discontinued by the teacher, there will be no refunds.
- Students requesting a leave of absence

Parking

The Studio is located in a residential neighborhood. Please follow parking directions to avoid neighbors' complaints.

Students and parents may park on the driveway of 7850 Brandy Station Rd between 10 am and 4:00 pm

For all other hours you can use the parking spots down the road on Brandy Station or around the corner, on Valley Ford Way.

Please do not park on the street in front of any house.

Cancellations

Your tuition reserves you a spot on your teacher's weekly schedule, please reserve a time for your lesson every week. Your teacher prepares your lesson and materials several days in advance and is ready for you when you arrive. However, she understands that sometimes there is unavoidable circumstances and has established ways for you to receive your lesson depending on said circumstances.

- Cancellations. If you have a conflict, you can cancel your lesson via Duet Partner using your credentials. Cancellations must be made at least 48 hours in advance to receive a make-up credit.
- The student may schedule makeups through Duet Partner on any "Make-up only" available timeslot. These credits can also be used during the summer and expire at the end of August.
- In case of sudden illness within 24 hours of your lesson, please notify the teacher as soon as possible. Up to 3 sudden illness cancellations within a year will receive make-up lessons.
- In case of weather emergency all lessons will be done online via Zoom. There will be no make-up lessons.
- No shows will not be made up under any circumstance.
- Cancellations done by the teacher will always receive a make-up lesson.
- If a make-up lesson is cancelled by the student, it will be considered forfeit.

Attendance and practice.

- The student is expected to attend weekly lessons and all scheduled group classes.
- The students must have a piano at home to practice. Well maintained acoustic pianos are ideal. Electronic pianos with 88 weighted keys and pedals are also acceptable.
- The student is expected to practice at least 5 days a week following the teacher directions.
- The student will arrive on time
- The student should bring all their books and materials to every lesson.
- Student should wash their hands on arrival and before leaving.

- Parents/Guardians are invited to record the lesson in case questions arise during practice time. A phone stand can be provided upon request.
- Parents/Guardians should keep their phones silenced during the lesson.
- Parents/Guardians are always welcome to observe the lesson. However, if attention or discipline issues arise, please let the teacher handle it. She will ask for help if needed.